



Town of Garrett Park  
PO Box 84  
4600 Waverly Avenue  
Garrett Park, Maryland 20896

Regular Meeting of Town Council  
Garrett Park Town Hall  
10814 Kenilworth Avenue  
Garrett Park, Maryland 20896

Town Council Meeting: 11 November 2013

## Minutes

**Call to Order:** Mayor Benjamin called the meeting to order at 7:30 PM. Present were Council members Chantry, Flynn, Schulp, Wegner and Welch. Also present were Town Manager Swearingen and the Bugle reporter. Several residents attended later in the meeting.

The Mayor noted that November 11 was Veteran's Day and spoke briefly on the importance of our freedom to debate issues publicly, a right secured by our veterans.

**Approval of Agenda:** Mayor Benjamin asked for approval of the agenda, which was approved as proposed.

**Presentations by Residents:** There were no resident presentations.

**Approval of Minutes:** The minutes of the October 14, 2013 regular meeting were the minutes were approved with one spelling correction.

**Action:** There were no action items to be considered by the Council.

**Discussion:** There were no discussion items considered by the Council.

## New Business

Selected reports were made by Councilmembers:

Councilmember Flynn reported that she had made revisions to the Personnel Policy presentation document based on the comments from Council members at the October 28<sup>th</sup> Work Session and will hold a meeting with the Town employees on the results.

Councilmember Chantry reported that the Web Site Committee had completed their work. Their work included market research to refine the Town's on-line communication presence, development of requirements for the site and identification of a number of potential vendors.

Councilmember Schulp reported that he was working to get new leadership for the Parks and Open Space Committee (POSCO) and to get POSCO re-started.

Councilmember Welch reported that she will be meeting with Town staff to consider renovation requirements of the Town Hall building.

Councilmember Wegner reported on the status of the Street Rehabilitation project. The vendor who won the bid for the work, M. T. Laney, Inc. has asked to start the rehab work in April, 2014.

Councilmember Wegner also noted that he had just come from the first meeting of the Citizens Sidewalk Committee. The members were working on the scope of the work to be done by the Committee and target dates for deliverables. The Mayor noted that the Town Manager is meeting with residents whose property abuts the proposed sidewalks to assure that their concerns are considered in the preliminary design work.

Mayor Benjamin asked the Council whether the Town should enforce its policy of not allowing notices to be posted on the Post Office entry door at Penn Place. After discussion it was the consensus that only emergency or alert notifications placed there by the Town staff should be allowed.

Mayor Benjamin also asked the Council whether the Town should enforce its policy of requiring individuals or groups using the spaces both inside and outside of Penn Place to have prior Town approval. After some discussion it was decided that the policy should be enforced to control the level and type of use.

#### **The Town Manager's Report.**

- The Monthly Town Manager's report was discussed and is attached.
- Monthly Financial Report. Monthly financial report for October was presented.

#### **Adjournment**

The meeting was adjourned at 8:00 PM.



Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gene Swearingen". The signature is fluid and cursive.

Gene Swearingen, Clerk-Treasurer